UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
COLORADO STATE OFFICE
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LAKEWOOD, COLORADO 80215-7093

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To: Field Office Managers and Center Directors

From: Deputy State Director, Resource Services

Subject: National Environmental Policy Act (NEPA) Training: Introduction to the Application of Turbo NEPA for Colorado

The Bureau of Land Management (BLM) Arizona has been working to provide internal and external customers with an extensive land use planning and NEPA data base website. An integral component of the new data base is a web-based automated NEPA process referred to as "Turbo NEPA," which is on the BLM administrative side of the system and provides controlled access. This website is referred to as "Arizona's Planning and NEPA Database." Utah has adopted and is currently using this website, and New Mexico and Montana have scheduled the training and will commence using the website in April and May. There is a strong possibility this will become the BLM standard. For this reason and because the website will provide a better system to involve the public in land use planning and NEPA, we have also chosen to implement "Turbo NEPA" in Colorado. For consistency, our website will be referred to as "Colorado's Planning and NEPA Database".

The objectives for the new data base are: (1) to provide Field Offices with a user friendly and efficient forum to enter data that describes their respective planning and NEPA documents; and (2) to disclose information to the public about planning and NEPA documents and projects in the form of a descriptive listing about the projects. Although not intended to be a replacement for paper documents and personal attention, the general public can utilize the data base to find out about BLM's proposed actions, descriptions of projects, and who the

contact person is that can provide detailed information about the subject. This system will replace our online NEPA registers. It eliminates the need to copy from your office NEPA register, cutting and pasting to the online register. The new program will also provide a better system for documenting the BLM's decision-making process.

Mr. Gregg Simmons (Arizona State Office), with the assistance of Glenn Wallace (Colorado State Office), will conduct this training session on how to access and input data into "Turbo NEPA" at the Colorado State Office (2nd floor computer training room) **from 1 p.m., June 6, 2000, to 12 p.m., June 7, 2000.**

The following is a list of Field Office NEPA Coordinators. If the list is incorrect or if the listed person is not able to attend, please designate another person to represent your office at the training. These coordinators will also be responsible for implementation of this process at the Field Offices with individual resource specialists. The Field Office NEPA Coordinators are to bring to this training, a copy of their Field Office's FY 1999 and FY 2000 NEPA register which contains the list of EIS, EA, DNA, and CX projects worked on or completed. Based on discussions about information in your Field Office NEPA register it will be decided what, if any, information from the log book will be input into the website for the "Colorado Planning and NEPA Data Base" and the date existing information must be entered. Future projects will be added as they are initiated.

Office NEPA Coordinator

Little Snake FO (CO-10000) Duane Johnson
White River FO (CO-11000) Larry Shults
Kremmling FO (CO-12000) Jim Perry
Grand Junction FO (CO-13000) Dave Stevens
Glenwood Springs FO (CO-14000) Jim Byers
Uncompahgre FO (CO-15000) Amanda Clements
Gunnison FO (CO-16000) Buddy Green
San Juan FO (CO-17000) Don Englishman
Royal Gorge FO (CO-20000) Pete Zwaneveld
La Jara FO (CO-21000) Melissa Shawcroft
Saguache FO (CO-22000) Mike Marshall

If the above person can not attend, please designate another person from your Field Office to attend. The person attending the training is expected to assist those people in the Field Offices, who input data into the system, and who may have questions or need help.

The field office NEPA coordinators need to compile the following information for input into the data base prior to the training session:

1. A list of all NEPA documents pertaining to the Field Office that are tiered to or checked for conformance prior to making a land use decision. These include EIS's, RMPs, RMP amendments (EA or EIS level), and major activity plans. Please include the title of the document, type of document, and approval date (i.e. La Cienega ACEC Taos RMP Amendment- FONSI/EA-12/01/92 or Carlsbad Oil & Gas RMP Amendment/EIS--EIS--10/10/97).

2. A list of all Field Office people who will input to the system or act as a member of an ID Team on any project. This will probably include most specialists in the Field Office. This will include the discipline (i.e. Wildlife Biologist), first name, last name, telephone number, user name (i.e. jdoe), and Internet e-mail address.

3. A list of the responsible officials for the Field Office. This will usually be the Field Office Manager (FOM) and other supervisors that act for the FOM in his/her absence. Please include the discipline (Field Office Manager, Supervisory Natural Resource Specialist, etc.) first name, last name, telephone number, user name (i.e. jdoe), and Internet e-mail address.

This training session will get the system up and running. If you have further questions concerning this training or if we may be of further assistance, please feel free to contact Glenn Wallace at (303) 239-3728.

Signed by   Authenticated by
Frank Salwerowicz   Don Snow
Deputy State Director,   EMS Operator
Resource Services